ITC 250/CPET 499 Web Systems
PPT Slide Preparation Guideline

Suggested Format for Your PowerPoint Presentation (20 minute plus 10 minutes Demo, and Q/As)

- A total of about 20 Microsoft PowerPoint slides, with slide number, good contrast (text and back ground); avoid busy slides, avoid direct copying the whole paragraph from your Word document; no text font size less than 20.
- First page – project title, your name, advisor and instructor name, and date
- Second page – outline page: give the highlights of the whole presentation, with such headings as Executive Summary, Introduction, Problem statement and solution, System (Software/Hardware) Requirements and Validation, System (Software/Hardware) Analysis, System (Software/Hardware) Design, Simulation, System (Software/Hardware) Integration and Testing, Validation, etc, and a Conclusion (lesson learned)
- Content Slide: be sure to use more pictures, various charts and design diagrams, code/function names, etc
- Summary Page: Conclusion, Lesson learned
- Q/A? page
- Last page (just type: Demo), then start to make your demonstration (10 minutes)